

ASBASJSM College of Pharmacy, Bela, Ropar, Pb.

(An Autonomous College)

Ref. No.: COPBELA/IQAC/25/1003(a)

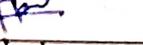
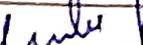
Date: 08/10/2025

Circular

The staff council meeting which was to be held on 01/08/2025 is rescheduled to be held at the Director office on 11/10/2025 at 1:00 PM. The following teaching and admin staff are requested to attend the same.

Agenda

1. Conformation of 5th IQAC meeting and ATR.
2. Assessment of feedback taken from outgoing students.
3. Improvement in Course Outcome Level.
4. Strategies for the Academics (Theory and Practical) Improvement.
5. Question Paper pattern for the end term examination based on bloom's Taxonomy and difficulty level.
6. Assessment of the feedback of students and faculty on the examination papers/evaluation/result declaration.
7. Any other agenda with the permission of chair

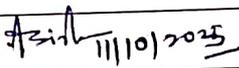
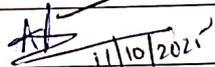
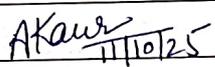
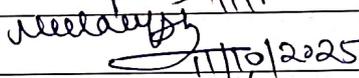
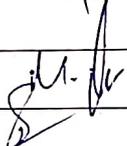
S. No.	Name	Signature
1.	Dr. Shailesh Sharma	
2.	Dr. Monika Gupta	
3.	Dr. Gurjeet Singh	
4.	Dr. Sandeep Kumar	
5.	Dr. Ajay Singh Kushwaha	
6.	Dr. Satnam Singh	
7.	Dr. Navjot Kaur	
8.	Ms. Punam Gaba	
9.	Ms. Amandeep Kaur	
10.	Mr. Devinder Kumar	
11.	Ms. Ramanjit Kaur	
12.	Ms. Harpreet Kaur	
13.	Dr. Rahul Sharma	
14.	Dr. Neelam Sharma	
15.	Ms. Monika Sharma	
16.	Dr. Mamta Arora	



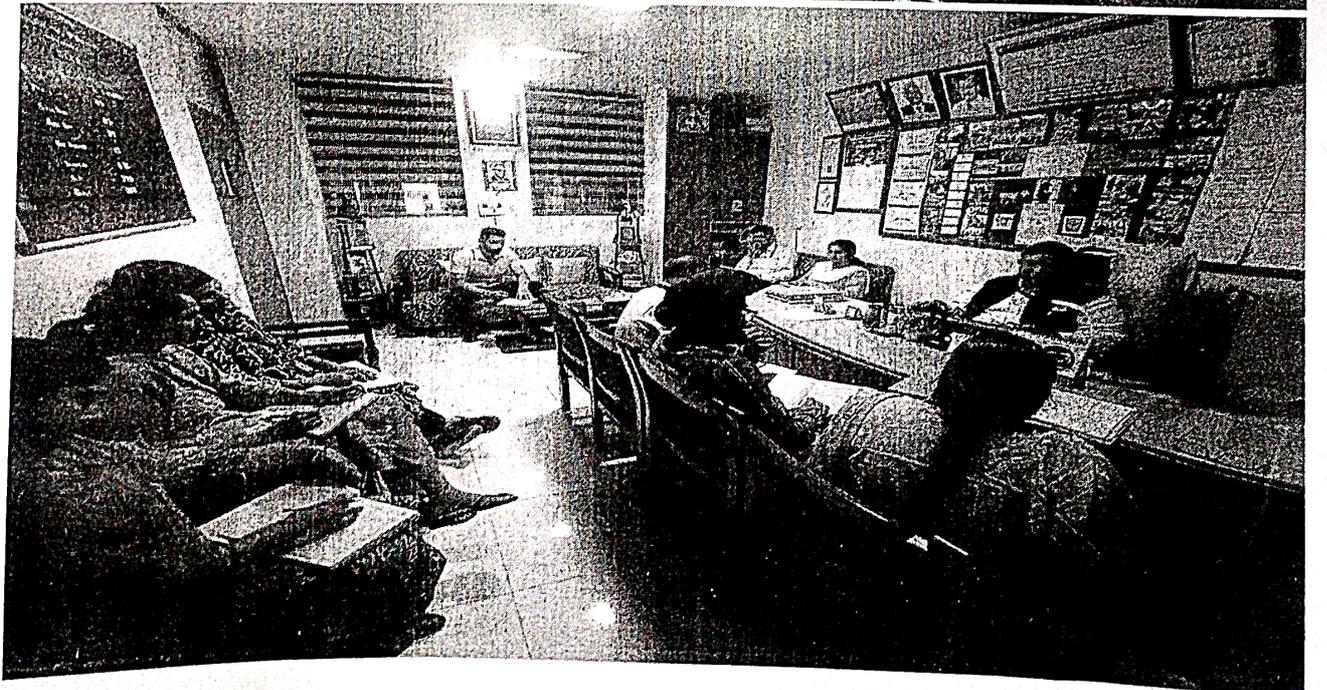
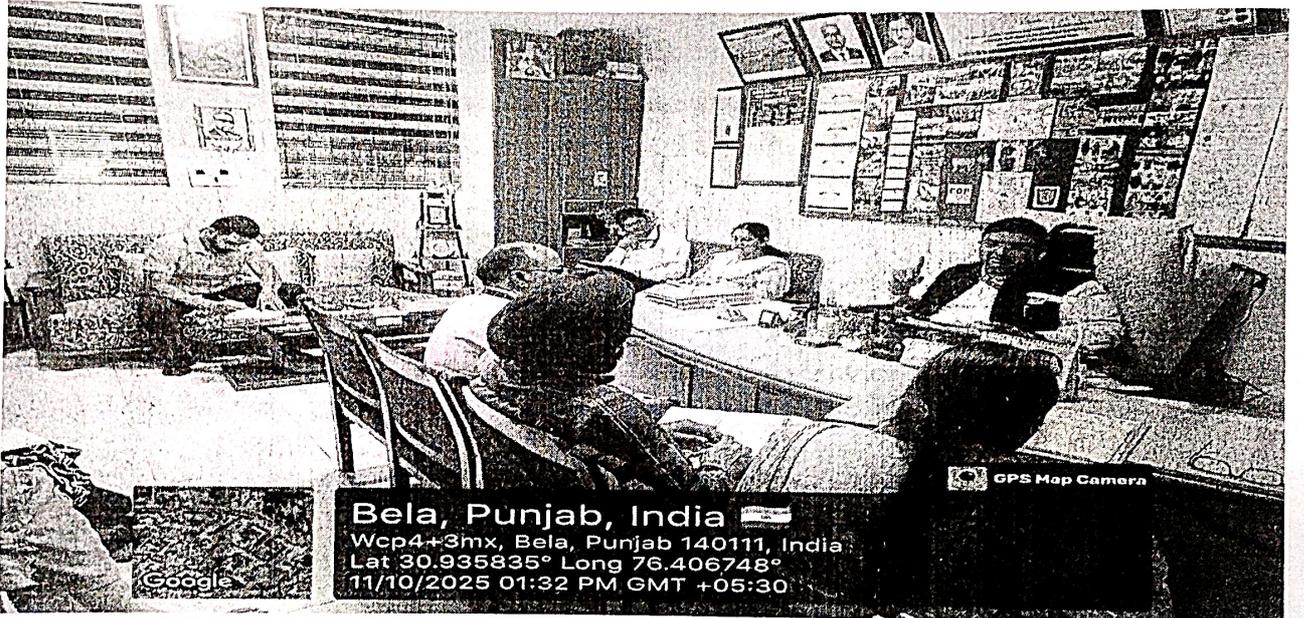
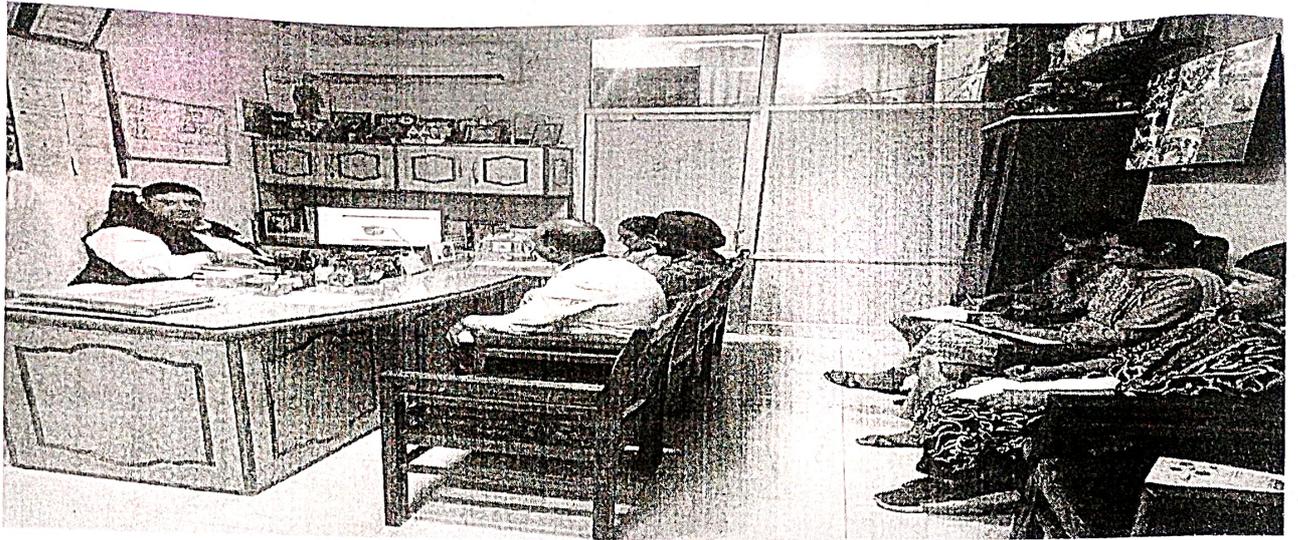
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6th IQAC meeting Attendance

S. No.	Name	Signature
1	Dr. Shailesh Sharma	
2	Dr. Monika Gupta	
3	Dr. Sandeep Kumar	
4	Dr. Ajay Singh Kushwaha	
5	Dr. Satnam Singh	
6	Dr. Navjot Kaur	
7	Ms. Punam Gaba	
8	Ms. Amandeep Kaur	
9	Mr. Devinder Kumar	
10	Ms. Ramanjit Kaur	
11	Ms. Harpreet Kaur	
12	Dr. Rahul Sharma	
13	Dr. Neelam Sharma	
14	Ms. Monika Sharma	
15	Dr. Mamta Arora	

16. Dr. Gurjeet Singh



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Sr. No.: COPBELA/IQAC/25/1004

Date: 13/10/2025

Minutes of Meeting (6)

Proceedings of the staff council meeting held on 11/10/2025 at 1:00PM in the office of the Director, ASBASJSM College of Pharmacy, BELA, Ropar, Pb.

The following agenda were discussed and resolved:

The committee members of internal quality assurance can (IQAC) held a meeting on 11/10/2025 to discuss the following agenda and proceeding.

S. No.	Agenda	Proceeding
1.	Confirmation of 5 th IQAC meeting and ATR.	All proceeding were passed unanimously, and the Action Taken Report (ATR) was found to be satisfactory.
2.	Assessment of feedback taken from outgoing students.	<p>Student feedback was collected from outgoing students, with a primary focus on infrastructure, facilities, teaching quality, and course outcomes. After reviewing the input, key strengths and areas for improvement were identified, leading to several concrete decisions:</p> <ul style="list-style-type: none">• College campus beautification and classroom modifications will be initiated.• Wi-Fi system will be upgraded to Fiber and Airtel Fiber. <p>Facility improvements will include:</p> <ul style="list-style-type: none">• Library seating upgrades• Updating the first aid facility• Addressing on-campus parking problems• Appointing a dedicated maid for female washroom cleanliness• Forming a committee to monitor drinking water quality <p>Furthermore, a new award system for students and faculty will be established to promote library utilization. Academically, special initiatives are planned to motivate B.Pharmacy final-year and M.Pharmacy first-year students for GPAT preparation. Finally, the student experience will be enhanced with monthly cultural/sports activities conducted by Ms. Ramandep Kaur. A detailed plan with assigned tasks and timelines has been developed, and a team is being put in place to oversee implementation, monitor progress, and schedule a follow-up meeting.</p>
3.	Improvement in Course Outcome Level.	<p>To drive improvement in course outcome levels, the institution has adopted a new strategy centered on performance benchmarks and focused action items.</p> <p>A Tiered leveling system has been established for internal and main examinations, with the following targets:</p> <ul style="list-style-type: none">• Level 1: 60% students score 60%-70%• Level 2: 60% students score 70%-80%• Level 3: 60% students score above 80%

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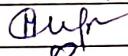
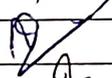
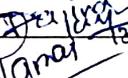
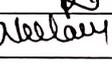
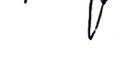
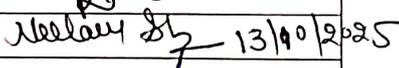
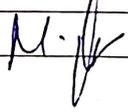
		<p>Targets for main examination (2025-26 batch onwards):</p> <ul style="list-style-type: none"> • Level 1: 60% students score 60%-70% • Level 2: 60% students score 70%-80% • Level 3: 60% students score above 80% (previously 55%) <p>Supporting these new standards, key areas of focus include enhancing faculty training and implementing more effective assessment methods. Action items, such as reviewing and updating course content, developing faculty development programs, and exploring innovative assessment techniques, have been assigned to relevant departments. A firm timeline has been established for implementation, and progress will be monitored regularly to ensure the successful achievement of these improved outcomes.</p>
4.	Strategies for the Academics (Theory and Practical) Improvement.	The strategies for Academics (Theory and Practical) Improvement currently focus on identifying and addressing issues related to student attendance. Areas for improvement regarding attendance were discussed, and a commitment was made to regularly monitor progress to ensure the successful achievement of the desired improved outcomes in both theoretical and practical academic areas.
5.	Question Paper pattern for the end term examination based on bloom's Taxonomy and difficulty level.	For the end-term examination, the question paper design will be structured according to Bloom's Taxonomy. This approach aims for a balanced assessment by allocating the weight of questions as follows: from the low level (knowledge and comprehension), from the mid-level (application and analysis), and from the higher level (synthesis and evaluation). In the practical sphere, the assessment methodology will shift to implement Miller's Pyramid.
6.	Assessment of the feedback of students and faculty on the examination papers/evaluation/result declaration.	Assessment of feedback from both students and faculty regarding the examination papers, evaluation processes, and result declaration is conducted regularly by Dr. Rahul Kumar Sharma, the Incharge of the Examination Cell and found satisfactory.
7.	Any other agenda with the permission of chair. 7.1 For promoting the publication.	<p>To encourage research output, incentives will be given for publications:</p> <ul style="list-style-type: none"> • Scopus and Web of Science articles (review and research): Rs. 3000/- • Utility patents: Rs. 3000/- • Design patents: Rs. 1000/- • Scopus book chapters: Rs. 3000/- • Complete book publication: Rs. 3000/- <p>Other focus areas:</p> <ul style="list-style-type: none"> • Improving NIRF ranking • Preparation for QCI visit

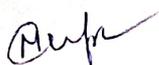
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7.2 Articles and Faculty Development Programs (FDPs) will only be accepted via online mode.	Additional agenda items discussed and resolved included updates to faculty submission guidelines and the introduction of a new incentive structure. Moving forward, submissions for articles and Faculty Development Programs (FDPs) will only be accepted via online mode.
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Members Present in the meeting

S. No.	Name	Signature
1.	Dr. Shailesh Sharma	
2.	Dr. Monika Gupta	
3.	Dr. Gurjeet Singh	
4.	Dr. Sandeep Kumar	
5.	Dr. Ajay Singh Kushwah	
6.	Dr. Satnam Singh	
7.	Dr. Navjot Kaur	
8.	Ms. Punam Gaba	
9.	Ms. Amandeep Kaur	
10.	Mr. Devinder Kumar	
11.	Ms. Ramanjit Kaur	
12.	Ms. Harpreet Kaur	
13.	Dr. Rahul Sharma	
14.	Dr. Neelam Sharma	 13/10/2025
15.	Ms. Monika Sharma	
16.	Dr. Mamta Arora	



Co-ordinator IQAC





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Action Taken Report (ATR) of IQAC Meeting No. 6 held on dated 11/10/2025

S No.	Agendas	Action Taken
1.	Assessment of feedback taken from outgoing students.	Following a review of feedback from outgoing students regarding facilities and teaching, the institute is initiating several upgrades, including campus beautification, classroom modifications, and an internet upgrade to high-speed Airtel Fiber. To support academic growth, new library usage awards for students and faculty will be introduced, alongside special GPAT preparation initiatives for final-year B.Pharmacy and first-year M.Pharmacy students. Additionally, the student experience will be enriched by monthly cultural and sports activities led by Ms. Ramandep Kaur.
2.	Improvement in Course Outcome Level.	To improve course outcomes, the institution has introduced a tiered benchmarking system for the 2025-26 batch, setting targets where Level 1 requires 60% of students to score between 60%-70%, Level 2 targets scores of 70%-80%, and Level 3 aims for scores above 80%. This new strategy is supported by enhanced faculty training, updated course content, and innovative assessment methods across all departments. To ensure success, progress will be monitored regularly against a firm implementation timeline to help students reach these higher academic standards.
3.	Strategies for the Academics (Theory and Practical) Improvement.	To improve academic performance, the institution has committed to the rigorous monitoring of student attendance to ensure better outcomes across both theoretical and practical subjects. By tracking progress regularly, the faculty aims to address gaps in engagement and ensure that students achieve the necessary learning milestones in their coursework and lab sessions.
4.	Question Paper pattern for the end term examination based on bloom's Taxonomy and difficulty level.	To ensure a balanced assessment of student learning, the end-term question papers will be designed using Bloom's Taxonomy, categorizing questions into low-level knowledge and comprehension, mid-level application and analysis, and high-level synthesis and evaluation. This structured approach ensures students are tested on both basic understanding and complex critical thinking. Additionally, the practical examination methodology will shift to Miller's Pyramid, focusing on assessing clinical and technical competence through a progression from knowing and showing how to actually performing tasks.
5.	Assessment of the feedback of students and faculty on the examination papers/evaluation/result declaration.	Dr. Rahul Kumar Sharma, the Examination Cell Incharge, regularly reviews feedback from students and faculty regarding exam papers, evaluation processes, and result declarations, consistently finding the overall system to be satisfactory.

